



AN IHG® HOTEL

WASHINGTON CAPITOL - NATIONAL MALL

HOLIDAY INN WASHINGTON CAPITOL-NATIONAL MALL

550 C STREET, SW ♦ WASHINGTON, DC 20024 ♦ (PHONE) 202.479.4000 (FAX) 202.488.4627

Student Code of Conduct

While staying at our hotel, we would appreciate the consideration of a few standard guidelines to help ensure a pleasant stay for your group and all of our guests. Please acknowledge each paragraph by initialing the appropriate box:

We recommend a minimum of one responsible adult chaperone for every three students. This ratio helps to ensure the safety and comfort of your students. Please note that the hotel can provide security service at a rate of \$35.00 per hour with a six (6) hour minimum – 30 days advance notice required.

Please have your students observe "Quiet Hours" by no later than 9:00PM. This courtesy will be appreciated by all guests of the hotel. Shall a complaint be registered regarding excessive noise by members of your student group, we will contact your group escort and request s/he provide a prompt and appropriate response. You will be provided with one warning. Continued complaint(s) may result in your group's expulsion from the hotel and forfeiture of all monies paid.

Please respect our concern for the safety and comfort of all our guests. Damage to hotel property, misuse of the elevators, inappropriate use of the telephones or any other unbecoming or illegal conduct will not be tolerated. Continued complaint(s) may result in your group's expulsion from the hotel and forfeiture of all monies paid.

Any resulting financial loss due to the negligence or behavior verifiably attributed to one of your students will become the responsibility of your organization. This shall include any money that must be refunded to other hotel guests due to the actions of your students. Such fees are due prior to departure.

Please ensure that both your students and chaperones are well aware of these guidelines prior to arrival at our hotel. We are confident that with a little forethought your group will be assured a most pleasant stay. We look forward to the arrival of your students and appreciate the opportunity to host what we believe will be a truly safe and enjoyable visit to our Nation's Capital!



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